

**MINUTES OF THE TWENTY FIFTH GOVERNING COUNCIL MEETING  
HELD ON 24.01.2016, SUNDAY AT THE COLLEGE CAMPUS**

The Chairman of the Governing Council **Mr.S.Mohamed Jaleel** presided over the meeting. The other members present were:

1.	Mr.S.M.Seeni Mohaideen	Trust Member
2.	Mr.S.M.Seeni Mohamed Aliayar Maraikayar	Trust Member
3.	Ms.S.M.Nilofer Fathima	Trust Member
4.	Ms.S.M.Nazia Fathima	Trust Member
5.	Prof.R.M.Vasagam	Member
6.	Mr. A.K.Pattabiraman	Member
7.	Dr. S.Muthu	Member
8.	Mr. B.T.Bangera	Member
9.	Dr.S.Gowri	Member
10.	Dr.R.Jayaraman	Member
11.	Prof.Indira Arjun Dev	Member-UGC Nominee
12.	Dr.S.Shanmughavel	Member-University Nominee
13.	Dr.A.Sivananda Raja	Member-DOTE Nominee
14.	Dr.A.Merline	Member
15.	Dr.G.D.Sivakumar	Member
16.	Dr.A.Senthil Kumar	Principal cum Member Secretary

The meeting began at 11.00 A.M. The Chairman welcomed the members and briefed about the developments in the College. Then he requested the Principal to proceed with the agenda.

**25. GC.1.0 TO RATIFY THE MINUTES OF THE PREVIOUS MEETING HELD  
ON 08.03.2015**

The Council resolved to ratify the Minutes of the previous Meeting held on 08.03.2015

**25.GC.1.1** The Council resolved to approve the Action Taken Report of the last Governing Council Meeting.

*A. Mohamed Jaleel*

*A. Mohamed Jaleel*

**25.GC.2.0 COLLEGE GROWTH & DEVELOPMENT**

25.GC.2.1 The Council noted the approval of increase in intake in the academic year 2015-16 by Anna University, Chennai / AICTE .

**New Course:**

**B.Tech.Chemical Engineering**

The Council also noted the approval of new programme in the academic year 2015-16 by Anna University, Chennai / AICTE :

**Increase in Intake:**

**B.E. Electrical and Electronics Engg. From 180 to 240**

25.GC.2.2 The Council noted the reaccreditation of B.E.(Mech), B.E.(CSE) and B.E.(ECE) by the National Board of Accreditation, New Delhi for a period of two years with effect from 01.07.2015.

**25.GC.3.0 IMPLEMENTATION OF AUTONOMY**

25.GC.3.1 The Council noted the Minutes of the Third Academic Council Meeting held on 25.07.2015.

25.GC.3.2 The Council noted the Minutes of the Finance Committee (UGC) Meetings held on 07.03.2015 & 15.07.2015

25.GC.3.3 The Council noted the conduct of Conduct of Supplementary Examination

25.GC.3.4 The Council noted the conduct of Result Passing Board Meeting held on 15.07.2015

**25.GC.4.0 ACADEMIC PROGRESS**

25.GC.4.1 The Council noted the current student strength of the College.

25.GC.4.2 The Council noted the University / End semester examination results

25.GC.4.3 The Council noted the University Ranks obtained by the students

25.GC.4.4 The Council noted the Fee Concession Scheme for Meritorious students at the entry level and appreciated the efforts taken by the Management.

25.GC.4.5 The Council noted the strategies for improving the Academic Performance.

*A. Mahalingam*

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**25.GC.5.0 INFRASTRUCTURE DEVELOPMENT**

25.GC.5.1 Infrastructure Development details were presented to the Council. Construction of new buildings and renovation work at a total cost of Rs.514.8 lakhs were presented before the Council. The Council approved the same.

25.GC.5.2 The Infrastructure details like purchase of new equipment for Rs. 73.36 lakhs were presented before the Council. The Council ratified the purchase of new equipment.

**25.GC.6.0 HUMAN RESOURCE DEVELOPMENT**

25.GC.6.1 The Council noted the current Faculty strength of the college

25.GC.6.2 The Member Secretary presented the List of newly joined faculty members and the Council approved the appointments of the new faculty members.

25.GC.6.3 The Council resolved to approve the list of faculty members relieved from the College and the reasons thereof for being relieved.

25.GC.6.4 The Governing Council ratified the promotions of the existing faculty members.

25.GC.6.5 The Council noted the List of Faculty members with Ph.D.

25.GC.6.6 The Council noted the List of faculty members who are pursuing higher studies.

25.GC.6.7 The Council noted the details of training courses attended by the faculty members and approved the amount spent on faculty training.

25.GC.6.8 The Council noted the contribution of the faculty members in other colleges by delivering guest lectures.

25.GC.6.9 The Council ratified the College Manual for staff members.

**25.GC.7.0 RESEARCH & DEVELOPMENT ACTIVITIES**

25.GC.7.1 The Council noted the Research Forum Activities.

25.GC.7.2 The Council noted the Ongoing Research Projects

*A. K. Jaleel*

*dr. h. m.*

25.GC.7.3 **Research Policy of the College**

The Member Secretary presented Research Policy of the College before the Council and requested suggestions from the members.

**Mr.A.K.Pattabiraman** suggested that Research committee could be changed as Research council. A workshop on Patenting could be organized every year. He also suggested that the faculty members should properly identify the potential areas of research work.

**Mr.Shanmugavel** suggested that incentives given for publishing papers could be related to the quality of the paper.

**Prof.Indra** suggested that life-related research projects must be taken up by students and faculty.

**Dr.Vasagam** suggested that the research work can be in line with the announced National policies such as Digital India, Swacch Bharath etc. A brainstorming session could be conducted in the Research forum meetings to find the topics of research. He also suggested that Research policy could have the provision for sabbatical for Indians working in foreign countries.

**Dr.Jayaraman** said that team spirit is lacking among faculty members in research. He also suggested that Research policy can give provision for joint research projects. Faculty from International University can come and stay here for two weeks. Faculty members working here can also go there.

**Prof.Indra** suggested that faculty members must be encouraged to take up teach research. At least five faculty members must be involved in one research.

After detailed discussions, the Council approved the Research Policy of the College.

25 GC.7.4 The Council noted Project Proposals submitted to various Funding Agencies

25 GC.7.5 The Council noted the list of Research Articles published in various International and National Journals.

25.GC.7.6 The Council noted the list of papers presented in Conferences

*A. Shanmugavel*

*A. Shanmugavel*



**25.GC.8.0 PROGRAMMES ORGANIZED**

- 25.GC.8.1 The Council noted various programmes organized by the College.
- 25.GC.8.2 The Council noted the Funded Programmes organized by the College

**25.GC.9.0 EXTRACURRICULAR ACTIVITIES**

- 25.GC.9.1 The Council noted the Sports Activities in the College
- 25.GC.9.2 The Council noted the NSS / RRC Activities
- 25.GC.9.3 The Council noted the achievements of the students in co-curricular and extracurricular activities.

**25.GC.10.0 PLACEMENT AND TRAINING ACTIVITIES**

- 25.GC.10.1 The Council noted various On Campus / Off Campus Interviews conducted.
- 25.GC.10.2 The Council noted various placement and training activities provided to the students.
- 25.GC.10.3 The Council noted the activities of the Entrepreneurship Development cell

**25.GC.11.0 FINANCE AND ACCOUNT**

- 25.GC.11.1 The Budget Allotment and Utilization of budget for the year 2014-15 was presented before the council and the Council ratified the same.
- 25.GC.11.2 The budget allotment for the year 2015-16 was presented before the Council for approval. After reviewing the budget proposal for the year 2014-15, the Council approved the budget allotment for the year 2015-16.

**25.GC.12.0 NEW DEVELOPMENTS**

- 25.GC.12.1 The Council noted the New developments in the college

**25.GC.13.0 FUTURE PLANS**

- 25.GC.13.1 The Member Secretary presented the goals, objectives and strategies of Strategic Plan 2016-2020 of Sethu Institute of Technology and requested suggestions from the members.

*A. Mohan Reddy*

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**Dr.Sivanandharaja** said that target dates for completion of the plan should be framed for effective monitoring.

**Dr.Vasagam** said that the NAAC committee will go through the Strategic Plan in a detailed manner. So, a detailed strategic plan including revenue generation should be presented.

**Dr.Jayaraman** said that this is a good document and this will help Sethu Institute of Technology to become a University.

He also said that skill development courses could be conducted for the rural youth under Pradhan Mantri Kaushal Vikas Yojana (PMKVY) and funding could be received from the Government.

**Mr.A.K.Pattabiraman** said that knowledge and skills of the students in advanced topics like 3D Printing, Big Data and Hadoop should be developed to compete globally.

After detailed discussions, the Council approved the Strategic Plan of the College.

25.GC.13.2 The Member Secretary presented the IT Policy of the College and requested suggestions from the members.

**Mr.A.K.Pattabiraman** suggested that IT policy should not be only towards administration but it should be towards student services for IT enabled learning. E-learning should be added in IT Policy. He stressed that recruitment pattern of IT companies will change. Students must be highly competent.

**Dr.Shanmugavel** said that the students may be permitted to bring laptops to the college to access the ICT enabled learning resources.

After detailed discussions, the Council approved the IT Policy of the College.

25.GC.13.3 The Member Secretary presented the Environmental Policy of the College and the Council approved the same.

25.GC.13.4 The Council approved the closure of the programs M.E.Computer Science & Engineering (with specialization Networks) and M.E.VLSI Design and reduction in intake in BTech. Information Technology from 90 to 60.



25.GC.13.5 The Member Secretary proposed to apply to AICTE/Anna University for the New Courses and increase in intake in B.E. Mechanical Engineering:

**Proposed New Courses:**

B.E. Agriculture Engineering

B.E. Biomedical Engineering

M.E. Solar Energy

**Proposed Increase in Intake:**

B.E. Mechanical Engineering 240 to 300

**Mr.Pattabiraman** said that there is a large scope for B.E. Biomedical Engineering in foreign countries.

**Dr.Gowri** suggested that M.E. Renewable Energy could be started instead of M.E. Solar Energy. The Member Secretary told that for M.E. Renewable Energy only B.E. Mechanical Engineering students are eligible to apply whereas for M.E. Solar Energy both B.E. Mechanical Engineering and B.E. Electrical and Electronics Engg. are eligible to apply.

**Dr.Shanmugavel** suggested that M.E. Energy Engineering could be started. He also informed that NASSCOM has suggested to include "Product Development and Entrepreneurship" course for all UG students.

**Dr.Jayaraman** told that PG programs may be planned and offered focusing on Entrepreneurship.

**Dr.Sivanandaraja** congratulated for having decided to start B.E. Agriculture Engineering and B.E. Biomedical Engineering. He also suggested that introducing a new M.E. Programme may not be a viable option.

25.GC.13.6 Finally the Council authorized the College to apply for introduction of new courses and increase in intake in existing courses.

The Member Secretary informed about the NAAC Accreditation Peer Committee visit **from 3<sup>rd</sup> to 5<sup>th</sup> March 2016** and the Council wished the College to get '**A**' grade in NAAC Accreditation.

**Ms.S.M. Nazia Fathima**, Trust Member & Director (R&D) thanked all the members for their active participation and valuable suggestions and assured that the College will carry out the suggestions given by the members. The meeting concluded at **1.30 P.M.**





GOVERNING COUNCIL MEETING

HELD AT THE COLLEGE CAMPUS

S.No.	Name	Position	Signature
1	Mr.S.Mohamed Jaleel	Chairman	
2	Mr.S.M.Seeni Mohaideen	Trust Member	
3	Mr.S.M.Seeni Mohamed Aliyar Maraikkayar	Trust Member	
4	Ms.S.M.Nilofer Fathima	Trust Member	
5	Ms.S.M.Nazia Fathima	Trust Member	
6	Prof.R.M.Vasagam	Member (Educationalist)	
7	Mr.A.K.Pattabiraman	Member (Industrialist)	
8	Dr.S.Muthu	Member (Educationalist)	
9	MR.B.T.Bangera	Member (Industrialist)	
10	Dr.S.Gowri	Member (Educationalist)	
11	Dr.R.Jayaraman	Member (Educationalist)	
12	Dr.S.Shanmugavel	Member (University Nominee)	
13	Dr.A.Sivanandaraja	Member (DOTE Nominee)	
14	Dr.A.Merline	Member (Faculty)	
15	Dr.G.D.Sivakumar	Member (Faculty)	
16	Dr.K.Rajagopal	Member (Faculty)	
17	Dr.A.Senthil Kumar	Member Secretary	